

## **LAS – Foreclosure of the loan by selling securities and partial unpledging of securities**

**Sell the securities of the due loan and interest and unpledge balance securities:**

1. Mail request for the latest IVR and foreclosure letter from Bajaj - [las.crm@bajajfinserv.in](mailto:las.crm@bajajfinserv.in)
2. Send mail to sale the securities to repay balance loan and due interest.
3. To sale the securities, Bajaj take T+3 working days for Demat investment and T + 7 working days for physical investments. On receipt of fund from sale of securities, Bajaj will settle the account.

**Note: Kindly send mail to Un pledge balance securities after T + 3 days the mail sent to Bajaj for selling the securities. If you sent mail earlier then your request will be closed by las.crm and securities will not be un pledged.**

**It takes 3 working days by Bajaj for the closure. The securities are Un pledged once the risk team gives clearance of outstanding.**

4. Send mail to Bajaj after T + 3 days to unpledge the securities.

## 1) For the copy of IVR(Interim Valuation Report)

Please send mail to [las.crm@bajajfinserv.in](mailto:las.crm@bajajfinserv.in)

Subject: [NJ – IVR – <Customer Name>](#)

In mail , pls mention

1. FAS No from IVR

2.Customer Name

Please mail the copy of IVR

**Note:** If you send mail before 11:00 AM, Bajaj will sent the requested report before the end of the day.

### **Illustration**

Subject : NJ – IVR – Mohan Reddy

In mail , pls mention

1. FAS No from IVR : 52646

2.Customer Name : Mohan Reddy

Please mail the copy of IVR.

Mail it from your registered mail id.

Partner can also sent mail to Bajaj. Always mark client's registered mail id in CC for the mapping.

## 2) For the Foreclosure letter to repay the loan

Please send mail to [las.crm@bajajfinserv.in](mailto:las.crm@bajajfinserv.in)

Subject: [NJ – Foreclosure Letter – <Customer Name>](#)

In mail , pls mention

1. FAS No from IVR
2. Customer Name

I want to repay my loan. Please mail the foreclosure letter.

**Note:** If you send mail before 11:00 AM, Bajaj will sent the requested report before the end of the day.

### **Illustration**

Subject : NJ – Foreclosure Letter – Kishan Gupta

I want to repay my loan. Please mail the foreclosure letter.

1. FAS No from IVR : 52097
2. Customer Name : Kishan Gupta

Mail it from your registered mail id.

Partner can also sent mail to Bajaj. Always mark client's registered mail id in CC for the mapping.

### 3) Sell the securities of the due loan and interest:

Please send mail to [las.crm@bajajfinserv.in](mailto:las.crm@bajajfinserv.in)

Subject: [NJ – Sell the securities of the due loan and interest – <Customer Name>](#)

In mail , pls mention

1. FAS No from IVR

2.Customer Name

Please sell the securities as per mention sheet.(please attached excel sheet)

**The securities you wish to sell and repay balance loan and due interest:**

DP ID	Client ID	ISIN Number	Script Name	Quantity
			Reliance Equity FUND REG G	550

Attach copy of IVR and sheet.

Thanks

**Note:** Bajaj will sell the securities.

For Demat Investment – TAT is T + 3 Working days.

For Physical Investment – TAT is T + 7 working days to sale the securities. After receipt of fund from sale, Bajaj will settle the acoount.

**Illustration**

Subject: NJ – Sell the securities of the due loan and interest – Sarad Jain

1. FAS No. 52687

2.Customer Name: Sarad Jain

Please sell the securities as per mention sheet.(please attached excel sheet)

**The securities you wish to sell and repay balance loan and due interest**

DP ID	Client ID	ISIN Number	Script Name	Quantity
			Reliance Equity FUND REG G	550

**Note:** Attach copy of IVR and sheet for your reference.

Thanks

#### 4) Un pledging of securities:

Please send mail to [las.crm@bajajfinserv.in](mailto:las.crm@bajajfinserv.in)

Subject: [NJ – Un pledging of Securities – <Customer Name>](#)

In mail , pls mention

1. FAS No from IVR

2.Customer Name

Please unpledge securities as per mention sheet.(please attached excel sheet)

#### Securities to be unpledge:

DP ID	Client ID	ISIN Number	Script Name	Quantity
			Reliance Equity fund - GR	1250

Attach copy of IVR and sheet.

Thanks

**Note:** Bajaj will unpledge the securities.

For Demat Investment - TAT for unpledging is T + 3 working days after receipt of the request.

For Physical Investment - TAT for unpledging is T + 7 working days after receipt of the request.

**Illustration**

Subject: NJ – Unpledging the securities – Sarad Jain

1. FAS No. 52687

2.Customer Name: Sarad Jain

Please unpledge securities as per mention sheet.(please attached excel sheet)

**Securities to be unpledge:**

DP ID	Client ID	ISIN Number	Script Name	Quantity
			Reliance Equity fund - GR	1250

**Note:** Attach copy of IVR and sheet for reference.

Thanks